

Chief Officer Appointments Panel

Friday 2 November 2018

PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and Peter Smith.

Also in attendance: Carole Burgoyne (Strategic Director for People), Di Saunders-Brewer (Senior HR and OD Business Partner), Helen Prendergast (Democratic Adviser) and Bernadette Smith (Senior HR and OD Business Partner).

The meeting started at 10.00 am and finished at 10.45 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

10. **Declarations of Interest**

There were no declarations of interest made by Councillors in accordance with the code of conduct.

11. **Minutes**

Agreed that the minutes of the meeting held on 28 September 2018 are confirmed as a correct record.

12. **Chair's Urgent Business**

There are no items of Chair's urgent business.

13. **Exempt Business**

Agreed that under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

14. **Recruitment of Service Director for Children, Young People and Families Department**

Carole Burgoyne (Strategic Director for People) together with Bernadette Smith (Senior HR and OD Business Partner) presented the report on the recruitment of Service Director for Children, Young People and Families Department.

The Panel noted the update on the proposed plan for the recruitment to the role of Service Director for Children, Young People and Families.

The Panel agreed to continue the use of interim cover whilst recruitment to the role continues.

The Panel further agreed –

- (a) that following the Ofsted inspection an update report on the recruitment process for this post is provided at the next Panel meeting;
- (b) to be updated on the range of options being offered as part of the Chief Officers remuneration package.

(Councillor McDonald who had responsibility for this area within her portfolio was not present for this item however, Councillor Peter Smith represented her).

15. **Recruitment of Service Director for Human Resources and Organisational Development**

Carole Burgoyne (Strategic Director for People) together with Di Saunders-Brewer (Senior HR and OD Business Partner) presented the report on the recruitment to the Service Director for Human Resources and Organisational Development.

The Panel agreed to authorise delegated authority to Tracey Lee (Chief Executive), in consultation with Leader and Shadow Leader, to agree the final role profile, grade and market factor, if required and to proceed with the permanent recruitment to the role.